

The Arboretum at Washington Park

Pacific Connections Garden Stewards

Volunteer Application

Date_____

First Name_____Last Name_____

Please circle

Mr. Mrs. Ms. Miss Dr.

Address_____

Street

City

State

Zip

Email_____Day Phone_____

Evening

Phone_____

Occupation_____Employer_____

Emergency contact: Name_____Phone_____

Relationship_____

Are you currently an Arboretum Foundation member? Yes No

Do you have specific training, skills or other certification that would be helpful in the care of the Pacific Connections Garden (PCG)? Please describe:

Time available: (Please check off all available or note what is best for you)

Week day

Weekend

Evening

Have you had previous gardening experience and or horticultural education?

Please describe:

Do you have a specific interest within the Pacific Connections Garden?

e.g., New Zealand Garden

Have you had previous experience in a supervisory capacity? Please specify:

Pacific Connections Garden Stewards Policies and Procedures

We intend to have fun, while making a difference in the garden. To stay organized and problem free, please adhere to the following:

All policies and procedures of The Arboretum Foundation and UWBG apply. The following reiterate policies and procedures from both organizations as they apply to the operations of Pacific Connections Garden Stewards, with a few additional items that apply specifically to our operation.

1. Please wear a safety vest or PCG Stewards Utility vest when working. These vests identify you as a member of the Stewards group and show a unified and professional presence to the public.
2. It is important that you sign in and out on the volunteer roster every time you work in the garden. The purpose of the roster is to account for volunteer hours and to document times worked for UW Office of Risk Management and for the Arboretum Foundation.
3. When you are working in the garden, in the event of an emergency call 911. Your cell phone will give GPS co-ordinates. You are working at the south end of the Arboretum at Washington Park in the Pacific Connections Garden.
4. Your attendance and timeliness will be very important in the event PCG Stewards are helping with the supervision of a volunteer group. If for some reason that you cannot attend after agreeing to being involved, please call Kyle Henegar or Rhonda Bush, so that other arrangements can be made.
5. At no time are plants or seeds to be removed from the Arboretum unless authorized by a staff member.
6. Courteous, respectful behavior towards each other, staff and visitors is expected.
7. Contact information will be shared between all PCG Stewards.
8. Photographs may be taken at any event and may be used in Arboretum publications and media.
9. When working in the Pacific Connections Garden, it is important to follow the directions from the horticulture staff and stay focused on the job for that day. When weeding, leave anything you are unfamiliar with or have doubts about being a weed. We encourage you to ask questions.